

# MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

## HELD IN THE VILLAGE HALL

ON 31<sup>st</sup> October 2024

### Present:

Nick Oakhill (NO) CHAIR  
John Hoodless (JH)  
Neal Ship (NS)  
Cathy Fleet (CF) CLERK

### Members of the Public:

D/Cllr Andrew McHugh

#### 10.24.01 Apologies

Apologies had been received from Heidi Dennison

#### 10.24.02 Declarations of interest

There were no declarations of interest

#### 10.24.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 26<sup>th</sup> September 2024 were checked for accuracy and content, agreed as a true record of the meeting and signed by the chair.

#### 10.24.04 Public participation

There were no members of the public present

#### 10.24.05 Clerks Report and Actions from previous meeting

No	Action	Owner	Update
Sept24.01	NO to draft response to letter from the Charity	NO	Completed
Sept24.02	Clerk to ask Cllr McHugh to chase up the road sweeper	CF	Cllr McHugh has asked Ed Potter (CDC) to action and will contact NO with dates

#### 10.24.06 Correspondence

There was no correspondence not dealt with elsewhere

#### 10.24.07 Co-option of Councillor

No progress

#### 10.24.08 Reports from County/District Councillors

A written report had been submitted by Cllr McHugh and will be circulated to all councillors. Cllr McHugh continues to work on the drainage issues and had met with OCC engineers in Somerton. The engineer in question is leaving his role imminently but will continue to oversee the problems.

#### 10.24.09 Playground

Agreed to continue with the maintenance plan with Kompan. **Clerk to respond to Kompan**

- 10.24.10 Trees by NBW/Ownership of land**  
Discussions were had but no decision made due to the absence of HD.
- 10.24.13 Drainage/Flooding/Sewage**  
Covered under item 8.
- 10.24.14 Swing**  
The date for works being carried out is now 8<sup>th</sup> November, but it is thought that it may have already been completed.
- 10.24.15 Highways**  
No update
- 10.24.16 Village Upkeep**  
NO has volunteers who are willing to do a 'village sweep' tidying up gutters/kerbs etc. which will be done after the road sweeper has attended.  
The wall which fell down has not yet been repaired due to unavailability of the repairer and it is hoped it will be completed soon.
- Tree work in the village will be carried out in December, at the same time a quote will be requested for the crown topping on Ash tree outside the village hall. NO to instruct Fernwood

**10.24.17 Planning – The following planning documents had been received**

<a href="#"><u>24/02778/DISC</u></a>	St Josephs High Street Souldern Bicester OX27 7LA	Discharge of Condition 10 (rainwater goods) of 23/01280/FO – NO OBJECTION
<a href="#"><u>24/02779/DISC</u></a>	St Josephs High Street Souldern Bicester OX27 7LA	Discharge of Condition 8 (rainwater goods) of 23/01281/LB - NO OBJECTION
<a href="#"><u>24/02772/NMA</u></a>	The Mullions High Street Souldern Bicester OX27 7JN	Non-material amendment to 21/02613/F - Alteration of single storey roof. It is suggested to lower the overall height of the roof and build it with a gable end – NO OBJECTION
<a href="#"><u>24/02608/TCA</u></a>	Timber Cottage High Street Souldern OX27 7JP	T1 Apple formative prune, and crown lift to 1.8 meters over road. G1 Mixed species, fell. G2 Mixed species, fell. T2 Apple annual prune to contain by thinning crown by 10%. NO OBJECTION

**Decisions**  
24/01754/F  
24/01761/F

**Nutcracker Cottage**  
**St Josephs, High Street**

**APPROVED**  
**APPROVED**

**10.24.18 Finance** - The following accounts were approved for payment: **NO proposed JH seconded**  
**Paidby standing order**

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary	132.69	0.0	
HMRC	(re above)	26.67	0.0	

**Invoices to be approved**

Payee	Detail	Total £s	VAT	Comments
CDC	Dog Bins	334.62	55.77	
Nigel Prickett	Oct Grass cut	441.60	73.60	

**Receipts**

	Detail	Total £s	VAT	Comments
BTFC	24/25 Season Payment	550.00		
Interest	Playground account	64.06		

Notification had been received from OALC of a pay award for Clerks backdated to April. It was noted that this increase would take effect from November

**Date of next meetings :**  
5th<sup>th</sup> December

**Proposed dates for 2025 – last Thursday of the month 7.30pm:**

30<sup>th</sup> January, 27<sup>th</sup> February, 27<sup>th</sup> March, 24<sup>th</sup> April, 29<sup>th</sup> May, 26<sup>th</sup> June, 31<sup>st</sup> July, 28<sup>th</sup> August, 25<sup>th</sup> September, 30<sup>th</sup> October, 27<sup>th</sup> November

**Signed .....**

**Chair, Souldern Parish Council**

**Date .....**  
**Chair, Souldern Parish Council**

**ACTION LIST SUMMARY**

No	Action	Owner	Update
<b>Oct24.01</b>	<b>Playground</b> - Clerk to respond to Kompan agreeing to the maintenance contract	<b>Clerk</b>	
<b>Oct24.02</b>	NO to instruct Fernwood to carry out work on the tree outside the village hall	<b>NO</b>	